

REGION III SPECIAL EDUCATION COOPERATIVE**EXECUTIVE MEETING****December 20, 2023****CALL TO ORDER**

The meeting was called to order by Mr. Rob Miller, Chairperson at 10:09am. Roll was as follows:

Present: Dr. Jill Griffin, Mr. Rob Miller, Mr. Todd Dugan Dr. Kevin Bowman, Dr. Pat Anderson

Not in attendance: Mr. Mario Sherrell

RECOGNITION OF VISITORS: No visitors attended the meeting.

INFORMATIONAL ITEMS

Mrs. Lenger informed the board that the Region III Adopt A Family program was a success. There were 13 families who participated and 21 students and their parents were provided gifts.

Mrs. Lenger shared with the board the CPI Tidbits Newsletter to share with their staff members.

Mrs. Lenger reminded the board that the FY24 IDEA Excess Cost Application is due January 15, 2024. She shared the link with the board to access the application. She let the districts know if they needed help, Region III could assist them in the process.

Mrs. Lenger shared with the board that Brittney Carroll's classroom was the winner of the pizza party for the door decorating contest. She stated the class wrote a song during music therapy about winning the pizza party. Mrs. Lenger shared a clip of the video.

DIRECTOR'S REPORT**Financial**

Mrs. Lenger provided the budget update. The percentage of funds expended in each area of the budget is reported. She stated she is keeping a close eye on CLIP/Journeys supply budgets, but also noted under the administrative budget service/rental area we are currently at 73%. This amount includes several one time payments, i.e. the Auditor's report bill and the full insurance payment so she is not concerned about going over budget.

Personnel

Mrs. Lenger informed the board she will be moving one of the paraprofessionals to the Lewis and Clark Elementary building from the junior high program. She stated that all the referrals she is receiving are for the classroom at the elementary building. Mrs. Lenger mentioned she will continue to look for a paraprofessional to fill this position. Mrs. Lenger reminded the board that the number of students needing Occupational Therapy services is on the rise. She mentioned that our COTA's are providing services to as many as 13 students a day. She stated the OT is working on providing push in and group services to students. She informed the board she would be asking for approval of a part time COTA for 3 days a week. Mrs. Lenger stated she had a conversation with the COTA who is currently working 2 days a week about going full time, but she stated she was not interested. Mrs. Lenger mentioned it is never an issue receiving applicants for the COTA positions.

Current Programs

Mrs. Lenger provided an enrollment update. She mentioned that there are currently a total of 47 students between all the programs. She stated she anticipated that the classrooms at the Journeys program would be at full capacity, but they are not. They currently have one classroom of 6 students, one classroom of 5 students and the last classroom has 4 students.

ITEMS FOR DISCUSSION AND ACKNOWLEDGEMENT

Press Policy Update Issue 113, First Reading

Mrs. Lenger stated she had a question about policy 4.10 regarding the adoption of a levy. She stated she was planning on taking this policy out since it didn't pertain to the cooperative, but she mentioned she received an email from Press stating they were deleting this from our update since it does not pertain to cooperatives.

Mrs. Lenger stated on Policy 4:30 Revenue and Investments, Region III no longer has investments, but the chairman suggested leaving it in just in case we were to have investments in the future. Mrs. Lenger recommended that on Policy 7:270 Administering Medicines to Students that the cooperative not maintain a supply of undesignated oxygen tanks.

CONSENT AGENDA/ACTION ITEMS

Dr. Kevin Bowman moved to approve the consent agenda including the regular board minutes and monthly bills. Dr. Jill Griffin seconded the motion. Roll call was taken with Members Voting, Yes, 5-0.

Mr. Todd Dugan moved to approve the hiring of a COTA 3 days a week. Dr. Kevin Bowman seconded the motion. Roll call was taken with Members Voting, Yes, 5-0.

ADJOURNMENT

Dr. Jill Griffin moved to adjourn the meeting at 10:25am. Dr. Kevin Bowman seconded. Motion carried with Members Voting, Aye-5, Nay-0.

NEXT MEETING

The next meeting for the Region III Executive Board will be held on Wednesday, January 17, 2024 at 10:00 am.

Respectfully Submitted,



Katie Wieckhorst, Administrative Assistant



Mr. Rob Miller, Chairperson