

Substitute Instructional Aide

Region III Special Education Cooperative is currently looking for Substitute Instructional aides to work in our Cross Categorical programs and Behavior Disorder programs.

Responsibilities of a Substitute Instructional Aide:

- Assists classroom teacher in performing specific duties as assigned
- Undertakes specialized tasks to achieve and enhance instructional objectives
- Assists the classroom teacher in maintaining a safe, positive, supportive and orderly classroom environment for students
- Works with individuals or small groups to reinforce material introduced by teacher
- Guides independent study and other work assigned by teacher
- Assists students with mobility needs; assist with loading and unloading buses
- Assists with breakfast, lunch, snack, clean-up, lavatory, clothing, personal hygiene and wash-up routines

Qualifications of a Substitute Instructional Aide:

- High school diploma or GED equivalent and passed WorkKeys test or 60 College Credits
- Para Professional License
- FBI Fingerprinting

Please send your resume to:

**Region III Special Education
Attn: Chris Heffner
1800 Storey Lane
Cottage Hills, IL. 62018**

or

Email: cheffner@region3sec.org